

Laura Jones

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PROFESSIONAL SUMMARY: Self-motivated teacher's assistant searching for employment as a Spanish teacher at the high school level to make use of my communication skills in English and Spanish while applying my ability to improve the performance of all students.

EMPLOYMENT:

March 2024-Present University of Missouri-Columbia, Teaching Assistant

- Utilized time management skills to grade exams as well as homework assignments while critiquing the overall advancement of students studying Spanish at the sophomore level.
- Worked with the professor to create subject matter that focused on syllabi, homework assignments, and student papers; this aspect of the profession requires teamwork based on effective communications among significant faculty members.
- Spearheaded a plan of action to increase grades for students faltering in Spanish; test scores increased 13% over the course of one year; this program is now considered a standard operating procedure in all foreign language departments on campus.
- Created lesson plans that addressed short-term and long-term objectives for students; developed a plan of action for all students who were falling behind in their studies.
- Communicated with the professor in order to create a collaborated effort that focused on how to address the progression of students; identified primary problems and created vital solutions that were discussed when meeting with families during parent conference week.
- Maintained the attention of students by using visual aids such as paper handouts and slideshow presentations; this approach engaged students to learn new information with speed and accuracy.
- Created an environment that focused on student participation; gave each student an essential assignment to complete as part of a group; achieved this goal by acknowledging students for their individual efforts in a collaborative environment.
- Nominated students for campus-wide awards that acknowledged the consistently high grades of students as well as for increases in grades for underperforming students; gave qualifying students virtual badges displayed on the award's page for each department.

EDUCATION:

Bachelor of Arts Degree in Spanish, University of Missouri-Columbia

(2022-Present)