

David Elgin

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PROFESSIONAL SUMMARY: Highly effective employee with over 20 years' experience in a manufacturing environment. Detail-oriented worker who has the capacity to persuade people by using effective communication skills. Used product knowledge to not only meet productivity standards, but also to surpass those objectives for the benefit of the corporation.

**Smith Engineering Company – Weldon Springs,
MO** 2000 – Current
Surface Grinder

- Employed as a Grinder creating reliable instruments for customers who need to perform their responsibilities without obstructions from inferior products. Quality assurance is key to this process.
- Followed the required specifications to fill work orders that need to be completed daily. This demonstrates reliability when achieving both short-term and long-term goals. In this phase of the planning process, prioritization is optimal.
- Able to work independently while taking on various responsibilities. To be an effective team leader, summarized objectives for coworkers. Focused on verbal communication skills while using persuasion to attain productivity standards.
- Operated a grinding machine as a cutting tool. Grinding diminished the size of hard materials to be in compliance with given specifications. There are several stages to the grinding process and all stages require precision by the machine operator.

Quality Control Inspector

- Employed as an Inspector adhering to guidelines that determine productivity standards. Responsible for inspecting and testing various products. This skill requires employees to be detail oriented.
- Read blueprints to ensure that different mechanical parts are within a certain tolerance. Focused on outputs that directly address the quality and the cost of different products. Tolerance is the acceptable variation between upper and lower capacities. This directly impacts the bottom-line.

- An employee within this capacity must have effective verbal skills that can be utilized when communicating problematic situations to coworkers and supervisors.
- Inspectors thrive on trouble-shooting by researching different variables to arrive at cause and effect relationships. This is a key component that focuses on developing viable solutions to different problems.
- Able to comprehend blueprints as they relate to quality control. Capable of ensuring that outputs meet production standards. Effective at inspiring employees to achieve highly-sought after results that relate to productivity objectives.

Parts Assembler

- Employed as an Assembler by focusing on parts lists and blueprint specifications. Positioned parts by utilizing templates or reading measurements to build specific tools for various consumers.
- Capable of functioning in a team environment by communicating with supervisors to address group production levels. Focused on the skills that are essential for different undertakings.
- Assisted employees on a wide array of procedures that relate to the assembling of products. Worked with employees to improve productivity and used effective communication skills to motivate employees in a team environment.
- Assembled and fabricated mechanical parts to create a wide array of tools and equipment according to the specifications of the production lines within the company.
- Focused on quality assurance guidelines to determine that products meet quality assurance standards. Identified product defects and completed the appropriate communications after flaws are determined to be above tolerance standards.

**Leonard's Metal Incorporated – St. Charles,
MO**

1996 – 2000

Machine Operator

- Employed as an Machinist specializing in the creation of materials for aircrafts. The company primarily operates within the Transportation Equipment Sector. Employees focused on utilizing horn routing, drill presses, scribe saws and sanding equipment.
- Made use of team efforts that solved problems quickly and efficiently. This means that team members must achieve quantity and quality standards within a given timeframe.
- The corporation is comprised of talented and dedicated employees committed to providing exceptional service to customers. The corporation adheres to all applicable laws and regulations that impact corporate objectives found within the credo.
- Team members need to maintain the highest ethical standards created by our company. Each employee must act responsibly and remain aware of the impact that each worker has on the organization. This is a team endeavor.

EDUCATION

Clearfield Job
Corporation

1990 – 1992

Great Basin High
School

1988 – 1992